



## Submission Guidelines

Please kindly use this section as a guideline for preparing your manuscript. However, the set of guidelines (updated 2018) below replaces all other guidelines which have been issued previously.

1. Ensure each chapter of your text begins on a new page.
2. Write your topic using caps lock.
3. All text should have a line spacing of 1.5cm.
4. Use Times New Roman, 12 pts fonts for the main text, 16pts for chapter headings, and 10pts for the footnotes.
5. Save and send your manuscript both as word doc and pdf.
6. Images should be centered.
7. Please use APA Style for citation in your text and bibliography.
8. Your manuscript should have been proofread for both language and content aspects. Please send the name of one editor – specialist in the field you are writing. Also kindly ask him to write short recommendation for your book. Note: He/she cannot be your supervisor or working in your supervisor's department.
9. Begin your manuscript directly with the Table of Content (use "... " in your content).

Example: Introduction.....1

Furthermore, kindly pay attention that both your left and right side must be equalized.

Example:

1.Germany.....	7
2.Russia.....	67
3.France.....	101
3.1.Paris.....	102
3.1.1.Eiffel Tower.....	103
3.1.2.Arc of Triumph.....	115
3.2.Marseille.....	125
5.Spain.....	138

10. The manuscript must also have an introduction, main part (composed from your different subtitles), and final remarks.
11. Send your short CV (not more than 6 sentences).
12. Publication fee is 97 euro in total. This fee includes ISBN number, online publication, two (2) hard copies and mail-delivery.

Send your manuscript to: [contact@eujournal.org](mailto:contact@eujournal.org) (Subject: Book)

Note: We are publishing books, which is quite different from thesis publication. Therefore, this is why you need to remove the research framework (research question, objectives, methodology and so on and start directly with introduction).

You can find more tips that can help you in transforming your thesis into a book on:

<http://blogs.lse.ac.uk/impactofsocialsciences/2017/08/01/a-thesis-is-written-for-examiners-an-academic-book-for-scholars-in-general-the-basics-of-writing-a-book-from-your-phd/>

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